BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

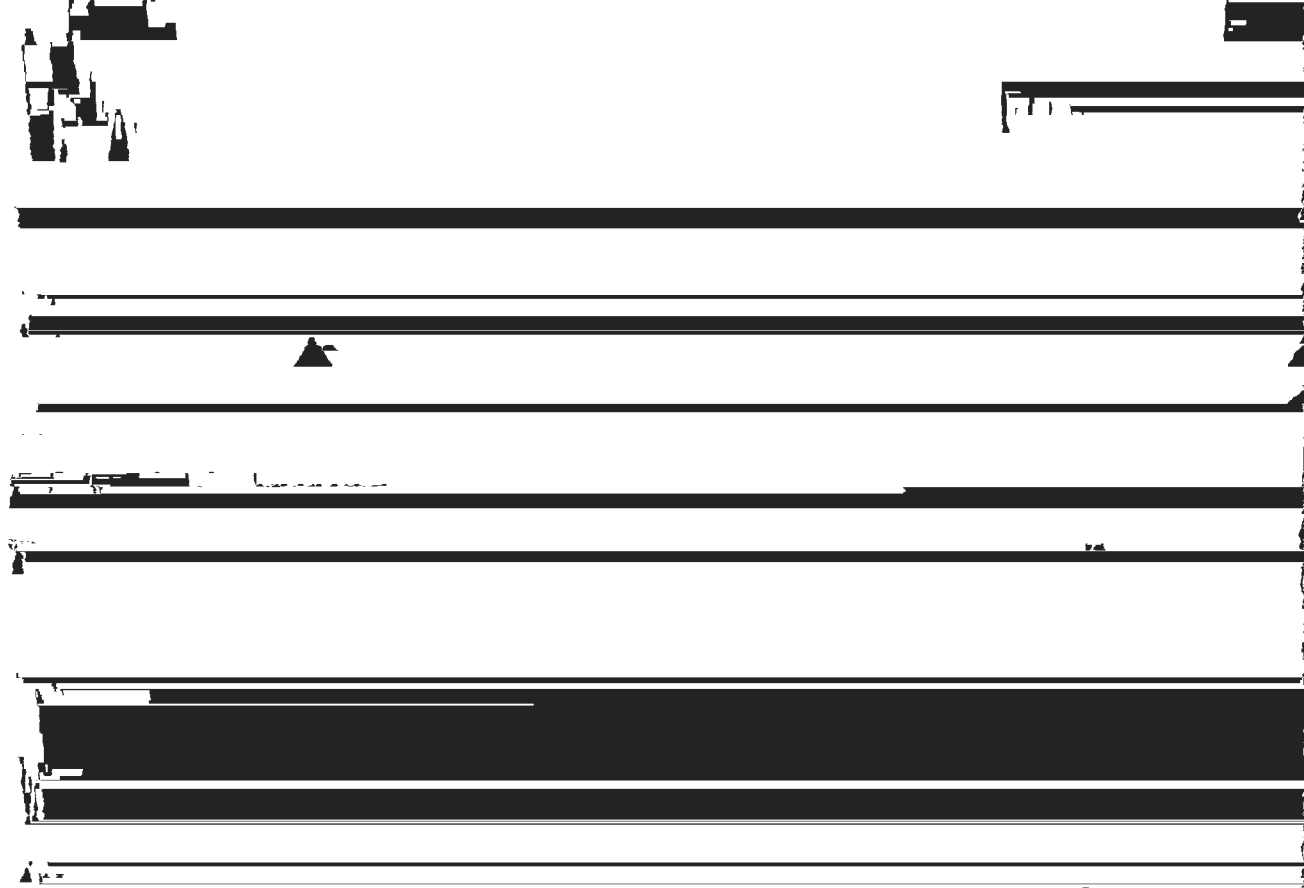**MINUTES OF TRUSTEES MEETING**
April 24, 2018

1 CONVENING

a. New Employee Introductions

Dean Sasso Curtis introduced Ana Suffish, BCC's new Academic Coordinator of the Southern Berkshire Adult Learning Center.

Lauren Goodman introduced Christian Tenczar, BCC's new Coordinator of Academic Computing.

Vice-President new introduced Arlen Raynobkelh, BCC's new Director of IT

Adam Emerson gave a brief presentation to the Board regarding student registration at the College.

Priority Registration Period
- Day without Classes – April 10th
  - Free breakfast refreshments

Results

	2016	2017	2018*
Overall reg	246	221	354
FTE	161	130	215

*88% of registrations happened via the web

Ongoing Enrollment Efforts
- We can better focus efforts
  - Advisors reaching out to advisees and recording results
  - Four calling initiatives scheduled: May, June, July, and August
- Admissions counselor outreach
  - New hire!
- New student appointments beginning early May
- Community events

Adam Klepetar commented that we want to move students from surviving to thriving. Also commenting, we will use April 10th to benchmark having a day without classes for priority registration.

Adam Klepetar, Lyndsay Isham-Morton and Beth Lapierre updated the Board on the EAB Program.

What is EAB?
- Educational Advisory Board
- Student Success Management System
  - NAVIGATE (student piece)
  - CAMPUS (advisor/faculty piece)

My Path
- Landing Page
- To Do List

  - Customizable
  - Communication

Schedule appointments

Major Explorer

- Interests - Students rank their interests
- Subject Areas - Students rank their top three subject areas
- Career Fields

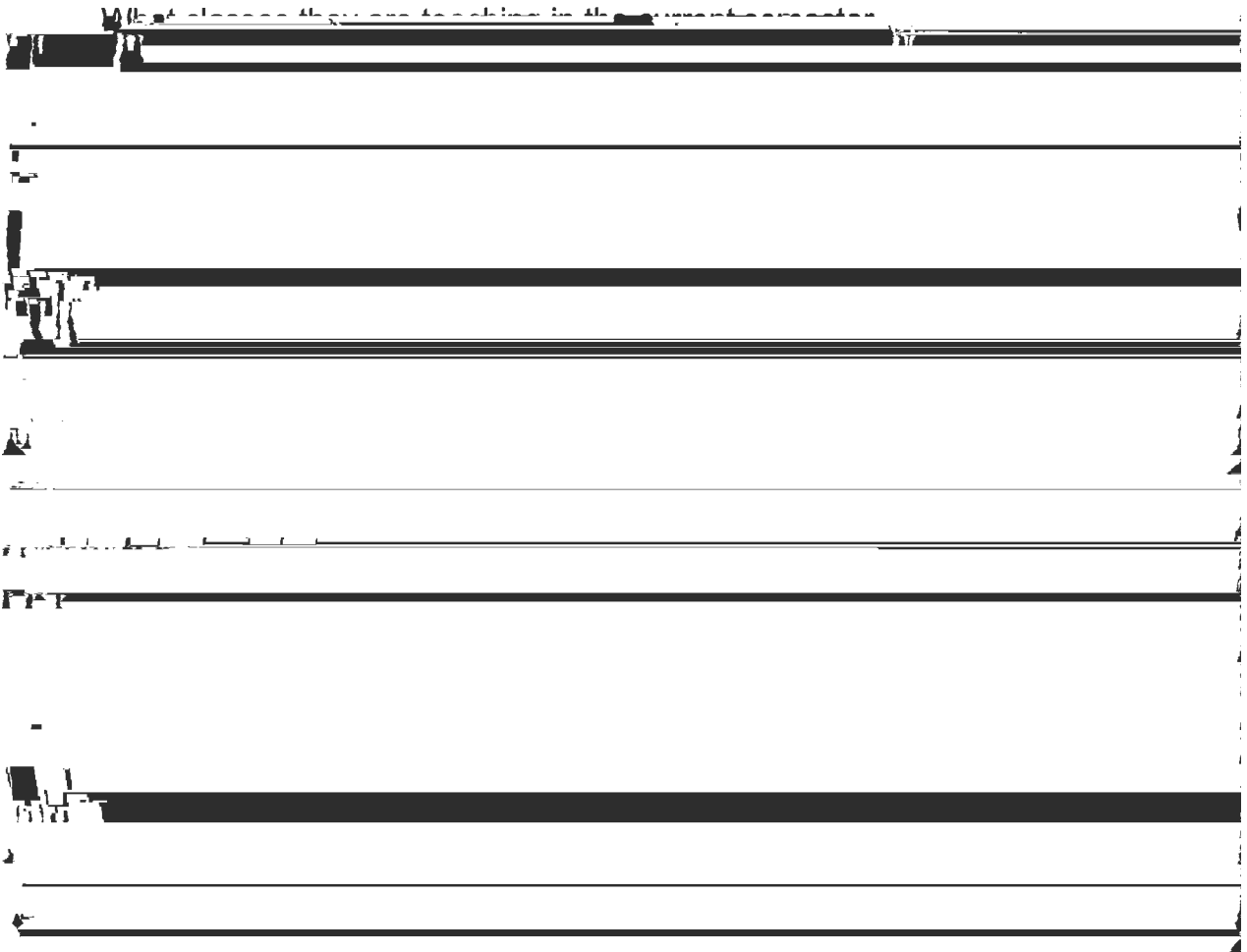Based on selections, Navigate suggests best fit academic programs and information

Campus Dashboard – Advisor
Control options:

- Conversations
- Calendar
- Reminders
- Search
- Reports
- List of current advisees
- Search for individual students
- List of upcoming appointments (calendars sync to Outlook)

Campus Dashboard – Faculty
What classes they are teaching in the current semester

- Send communication from this platform related to courses

Student Profile

- Academic Program
- Completed Credits
- Risk Factors
- GPA
  Major Explorer

- Generate specific lists of students
  - "Watch Lists" or "Saved Searches"
- Search of students in a particular program
  - Search of students assigned to the academic counselors
  - Students with a certain GPA range and credits completed (eligible for honors program or Phi Theta Kappa)
  - Students who received mid-term warnings – ongoing follow up

d. Co-requisite

Chris Laney discussed co-requisites at BCC

Faculty Reactions
- "Students are acting more like college students."
- "Students are upbeat about attending class and seem invested in their work, making teaching them a joyful endeavor."

  "Teaching in this way (supporting students as they actually work towards their degree) seems very natural… this is the way developmental writing should have always been done."

Fall 2016
Students in ENG 060 (standalone prerequisite)

20.3% withdrawals in the first week

Fall 2017
Students in ENG 090 (corequisite)

Measuring Success Ongoing:

Tracking the Fall 2017 corequisite group
- o Faster Completion? Early indicator:
  - Spring 2017 = <u>205</u> enrolled in ENG 102
  - Spring 2018 = <u>237</u> enrolled in ENG 102

- o Do the students perform differently in the non-ENG courses they took in spring?
- o Do they take more credits overall?

President Kennedy commented on two handouts that the Board should review
- o A draft of the Board of Trustees Self-Evaluation
- o NEASC Standards

4. Student Trustee Report

Pamela Preston Reported the following

4/18 – Iolani DeRis and Bridget Wnukowski both were nominated to the All Massachusetts Academic Team. They travelled to Boston on Wednesday and received their medals at the State House.

House. Admission was free, donations were accepted and went to the All-Out Adventure and the Brain Injury Association of Massachusetts for Berkshire County. There were a variety of exercise classes and chair messages; all done by our students. This event is part of College Wellness Program.

Today was our Phi Theta Kappa Ceremony; we inducted 59 students into this honor society.

4/23 - 4/27 we will be holding the Student Government Association election in the SBA lounge and the cafeteria between 9 – 1 p.m. We will be voting for BCC Board of Trustee, College Senate, and SGA members.

- Registration Fee Changes From $20 To $40 Per Semester (Waived for Priority Registration)

Program Per Semester Fees
- Nursing (Associate Degree) -- $300
  Practical Nurse -- $100

- Respiratory Care -- $125
- Massage Therapy -- $150

Lab Fees ($30 per course)
- Biology
- Chemistry
- Engineering
- Environmental Science
- Physics

Miscellaneous Fees

registration fee from $20 to $40 per semester with that fee waived for students who register during Priority Registration; (3) program fees per semester of $300

7   OTHER BUSINESS

   a. Old – None.

   b. New – None.

   c. Upcoming Events

   Commencement – June 1, 2018 at 4:30pm at Tanglewood
   Spelling Bee Reception and Rededication of the Robert Boland Theatre – May 12, 2018
   - Reception 6-7pm in the Susan B. Anthony Lounge
   - Rededication 7:15pm in the Koussevitzky Lobby
   - Performance of the Spelling Bee 8pm

8.   ADJOURNMENT

The meeting was adjourned at 6:01pm to visit the new Anatomage table. The next scheduled

meeting will be held on June 26, 2018.

DATE: June 26, 2018   Respectfully submitted,

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Approved

Darlene Rodowicz,   air